



2012 ACF award application



Chapter Achievement Award

APPLICATION DEADLINE
OCTOBER 31, 2011

2012

award application



general application guidelines

- Nominees' region is determined by chapter affiliation. In the event you are a national member your region will be determined by home address of record.
- Military nominees' region is determined by location of duty station.
- Nominees may not apply for more than one regional award in any given year.
- All documentation must be submitted on 8.5" x 11" paper.
- Do not submit original documentation as it will not be returned.
- When submitting copies of articles or awards send no more than 3-5 of the most recent, not to exceed 15 pages total.
- Deadline is a received by date, not a postmarked by date.

awards selection committees

ACF will have an awards screening and selection committee appointed by the ACF National President for each award. The committees will determine eligibility of candidates and select the semi-finalists or regional winner. **All decisions made by the selection committee are final and binding.**

Each Awards Selection Committee consists of four members, one from each region. Committee members are current ACF members in good standing, are not nominated for an award in the year they serve and do not participate in the selection of candidates from their home region.

Chef, Pastry Chef and Student Chef of the Year will be coordinated by a member of the Culinary Competition Committee. The competition committee representative does not have a vote, but will provide technical or educational advice as necessary.



chapter achievement

award objective

The Chapter Achievement Award honors chapters that strive for the highest level of excellence in all areas of chapter life, serving their members and their communities well, and supporting ACF's programs.

chapter eligibility

Any ACF chapter in good standing may submit an application for consideration. To be in good standing a chapter must meet the requirements set forth in ACF's Bylaws. There are three requirements needed to be considered a chapter in good standing and chapter must have on file with the national office the following documentation:

1. Articles of Incorporation;
2. Tax ID; and
3. Current chapter Bylaws.

application guidelines

A complete nomination package includes:

- The completed application form; and
- A letter from the chapter describing its accomplishments during the past year.

Chapters will provide all needed materials for the application and selection process before the deadline. Applications received after the deadline will be returned to the candidate for submission the following year.

selection process

The national office will review each application and verify the points. Chapters scoring at least 60 points will be awarded with the Chapter Achievement Award. The results will be submitted to the respective regional vice president who will, based on the applications, determine the Regional Chapter of the Year.

The four Regional Chapters of the Year are eligible to be named as National Chapter of the Year. The results of the original applications will be submitted to the ACF president who will determine the national winner.

**APPLICATION MUST BE RECEIVED BY
OCTOBER 31, 2011**

**Mail To: American Culinary Federation | Attn: Awards
180 Center Place Way | St. Augustine, FL 32095**



chapter achievement

APPLICATION FORM

- | | |
|---|--|
| <p>1. Maintained or increased professional membership level between November 2009 and October 2011. <i>(National office will verify)</i></p> | <p>Increased 10 pts ____
 Maintained 5 pts ____</p> |
| <p>2. Have held a competition within the last 12 months. <i>(Documentation required)</i>
 Date: _____ Location: _____</p> | <p>ACF-Approved 10 pts ____
 Non-ACF 5 pts ____</p> |
| <p>3. Have held an ACF certification practical exam within the last 12 months. <i>(National office will verify)</i>
 Date: _____ Location: _____</p> | <p>Yes 10 pts ____</p> |
| <p>4. Chapter is enrolled in the direct deposit for chapter reimbursement program. <i>(National office will verify)</i></p> | <p>Yes 10 pts ____</p> |
| <p>5. Chapter member submitted an application for one of ACF's 2012 Regional Awards. <i>(National office will verify)</i>
 Chef of the Year Name: _____
 Pastry Chef of the Year Name: _____
 Chef Educator of the Year Name: _____
 Chef Professionalism Name: _____
 Student Chef of the Year Name: _____
 Hermann G. Rusch Name: _____</p> | <p>Two eligible nominees 5 pts ____
 Three eligible nominees 7.5 pts ____
 Four eligible nominees 10 pts ____
 Five or more eligible nominees 15 pts ____
 Bonus if one or more is chosen
 as semi-finalist 5 pts ____</p> |
| <p>6. Chapter participated in a community event which increased awareness of both ACF and the chapter. ACF or chapter named must be mentioned in promotional or post event coverage in order to receive credit. <i>(Documentation required)</i></p> | <p>Yes 10 pts ____</p> |
| <p>7. Chapter has participated in a Chef & Child activity at a local daycare center or school. <i>(Documentation required)</i></p> | <p>Yes 10 pts ____</p> |
| <p>8. Chapter has supported ACF Culinary Team USA through a fund-raising event or direct donation since January 2011. Donation must be made in name of chapter to receive credit. <i>(National office will verify)</i></p> | <p>Yes 10 pts ____
 Bonus if donation is more then \$1000 5 pts ____
 Bonus if donation is more then \$5000 10 pts ____</p> |
| <p>9. Did your chapter have chapter board/officer representation at the last national convention or regional conference? <i>(National office will verify)</i></p> | <p>Name of Delegate (national convention): 5 pts ____

 Name of Delegate (regional conference): 5 pts ____
 _____</p> |



Chapter name

Chapter officer signature

Printed name

2012 acf award

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SCHEDULE

